



Highpoint Virtual Academy of Michigan

REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, August 21, 2025 @ 8:00 AM

Board meeting held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

Upon request to the Head of School, Highpoint Virtual Academy of MI shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

AGENDA:

1) Call to Order: 7:30 A.M.

2) Roll Call

- Dir. Osborne – Present; In-Person
- Dir. Codden - Absent
- Dir. Workman - Present; In-Person
- Dir. Simmons - Present; In-Person
- Dir. McMann - Absent

Present: Mary Moorman, Todd McIntire, Prentice Cotham, Supt. Ledford, Joel Szekely and Laurie Koontz

Zoom: Doug McNeil, Christina Brasil, Julia Zoutendyk, Beth Simon, Laura Wiechertjes, Stacy Little, Rachel Clore, Lisa Zyriek and Tim Jalkanen

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None

4) Routine Business:

a) Approval of Agenda for the August 21, 2025 Board Meeting

i. Additional or Adjusted Agenda Items: None

Motion to approve Agenda for the August 21, 2025 Board Meeting as presented, by Dir. Workman

Second by Dir. Simmons

Approval Unanimous

b) Approval of Minutes for the July 24, 2025 Regular Board Meeting

Motion to approve Minutes for the July 24, 2025 Board Meeting as presented, by Dir. Simmons

Second by Dir. Workman

Second by Dir. Workman

Approval Unanimous

5) Head of School Update

a) 2024-2025 Year in Review

b) Enrollment – HOS advised about enrollment 1500 higher over last fall so far this year.

Reviewed new staff.

6) Submission, Discussion, Approval Requested Items:

a) Course Offering Additions

Motion to approve AP Course Offering Additions as presented, by Dir. Workman

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



Second by Dir. Simmons

Approval Unanimous

b) Staff Expense Policy

Motion to approve Staff Expense Policy as presented by Dir. Simmons

Second by Dir. Workman

Approval Unanimous

c) Student Handbook

Motion to approve additions to Student Handbook as presented, by Dir. Workman

Second by Dir. Simmons

Approval Unanimous

d) Finance

i. Bank Discussion – Board advised they would like to meet with the proposed bank officials and designated Dir. McMann to meet with the bank officials.

ii. Presentation of July, 2025 Financials

Motion to approve July 2025 K-12 payment of \$1,875,620.04, as well as the July financials in the amount of \$483,728.65, as presented by Dir. Simmons

Second by Dir. Workman

Approval Unanimous

7) Acknowledgement Items: None

8) Authorizer Comments: Supt Ledford advised they have gone through authorizer verification with MDE and it went well and will get a report soon. Confirmed Mesick Board approved charter renewal process to begin. Will work with HOS on next steps.

9) K12 Partner Comments: Reviewed current state budget progress. Discussion regarding local millage and state understanding of virtual student needs for equal funding. Reviewed new systems with PowerSchool and Canvas. Some hiccups with startup but supports in place for staff and families.

10) New Business: None

11) Adjournment

Motion to adjourn at 8:39 A.M. by Dir. Simmons

Second by Dir. Workman

Approval Unanimous

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417