



Highpoint Virtual Academy of Michigan  
REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES  
**Thursday, December 19, 2024 @ 8:30 AM**

Board meeting held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

*Upon request to the Head of School, Highpoint Virtual Academy of MI shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.*

**AGENDA:**

- 1) Call to Order at 8:01 A.M.
- 2) Roll Call
  - Dir. Osborne – Present, In-Person
  - Dir. Codden – Present, In-Person
  - Dir. Workman – Present, In-Person
  - Dir. Simmons - Absent
  - Dir. McMann – Present via Zoom
  - Present: Mary Moorman, Joel Szekely and Laurie Koontz
  - Zoom: Doug McNeil, Kristina, Rachel Clore, Margaret Taylor, Stacy Little, Jennifer Charles, Prentice Cotham, Christina Brasil, and Erin Stanfill
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Agenda for the December 19, 2024 Board Meeting
    - i. Additional or Adjusted Agenda Items: NAMotion to approve December 19, 2024 Agenda as presented by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
  - b) Approval of Minutes for the November 14, 2024 Board Meeting  
Motion to approve November 14, 2024 Board Meeting Minutes as presented, by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous
- 5) Head of School Update
  - a) Enrollment - HOS advised we are still growing and where the growth is taking place.
  - b) 2024 Index scores – HOS advised a slight decline but good news in the data, and explained the different indexes and what the numbers meant. Dir Codden asked if the math testing was for all math or just certain levels and Dir. Workman asked about reading and how that was a part of being able to read the testing materials in the different subjects.
- 6) Submission, Discussion, Approval Requested Items:



- a) Board Meeting Schedule – Dir. Osborne asked if MGLVA would be flexible on their meeting time. Matter is tabled.  
Motion to table the Board Meeting Schedule as presented by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous
  - b) Staff Residency – HOS advised the need of teachers and need for licensed teachers from out-of-state. She also explained the process of searching for staff.  
Motion to approve Staff Residency as presented by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
  - c) Teacher Evaluations – HOS advised we like to do 3-year evaluation cycle. Not opting to use state data in evaluations.  
Motion to approve Teacher Evaluations as presented by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous
  - d) Finance
    - i. Presentation of November, 2024 Financials  
Motion to approve November’s K12 payment of \$2,695,804.83, as well as the November financials in the amount of \$252,678.36 as presented by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
- 7) Acknowledgement Items: None
  - 8) Authorizer Comments: None
  - 9) K12 Partner Comments: None
  - 10) New Business: None
  - 11) Adjournment  
Motion to adjourn at 9:28 A.M. by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous