



**Highpoint Virtual Academy of Michigan**

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Thursday, October 20, 2022 @ 9:00 AM**

Board meeting to be held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

**Join Zoom Meeting:** <https://us02web.zoom.us/j/959235619?pwd=SzZtUVpxamJFVkkxSHUrbIRyVG90Zz09>

Meeting ID: 959 235 619, Passcode: 6WRgr1

**Dial In:** +16468769923,,959235619#,,,,,0#,,876112#

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

**MEETING MINUTES:**

1) Call to Order: 9:00 AM

2) Roll Call

- Dir. Osborne: Present, In-Person
- Dir. Codden: Present, In-Person
- Dir. Workman: Present, In-Person
- Dir. Simmons: Present, In-Person
- Dir. McMann: Present, In-Person
- Present: Cynthia Corey, Jennifer Charles, Mary Moorman, Joe Hollenbeck, Peggy Yates
- Zoom: Tim Jalkanen, Amber Dietz, Bethany McLean, Christina Brasil, Doug McNeil, Julia Zoutendyk, Kasey Roth, Laura Wiechertjes, Margaret Taylor, Stacy Little, Heidi Larimore, Laurissa Hill, Dori Swierz

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None

4) Routine Business:

a) Approval of Agenda for the October 20, 2022 Board Meeting

i. Additional or Adjusted Agenda Items: November meeting day/time review.

ii. Motion to approve the agenda as presented by Dir. Workman

Second by Dir. Simmons

Approval Unanimous

b) Approval of Minutes for the September 15, 2022 Board Meeting

i. Motion to approve minutes as presented by Dir. Codden

Second by Dir. Workman

Approval Unanimous

5) Submission, Discussion, Approval Requested Items:

a) FY22 Financial Audit: Presented by Kasey Roth, Maner Costerisan

i. Motion to approve the FY22 Audit as Presented by Dir. Workman

Second by Dir. McMann

Approval Unanimous

b) National Charter Schools Institute Board Policies presented by Peggy Yates. Initial fee for

set up followed by annual updates with annual charge. Comments by Doug McNeil.

Cost presented is \$6600 for policy manual and \$1150 for updates.

Tabled for November for time to discuss and review.

6) Discussion:

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- a) HOS Update to Include: presented by Mary Moorman
  - i. Student Virtual Art Show presented by Amber Dietz,  
<https://www.youtube.com/watch?v=jAqWh8dhc5U>
  - ii. Enrollment: Count Day attendance at 97%. Cap 3000. Total enrollment 2404.  
135 pending applications.
  - iii. Spring 2022 State Assessment Results Reviewed.
  - iv. Return to Learn and Continuity of Learning Plan & American Rescue Plan/ESSER  
III shared with board.
- 7) Finance
  - a) Presentation of September, 2022 Financials by Jennifer Charles
    - i. Motion to approve payment to K12 in the amount of \$3,257,370.24 by Dir.  
Codden  
Second by Dir. McMann  
Approval Unanimous
    - ii. Motion to approve Non-K12 payments in the amount of \$184,760.02 by Dir.  
Workman  
Second by Dir. McMann  
Approval Unanimous
- 8) Date of November meeting: Discussion and Board agreement to move November meeting to  
Monday November 21 @ 9:00 AM.
- 9) Acknowledgement Items: None
- 10) Authorizer Comments: Superintendent Joe Hollenbeck – Congratulations on the audit. Funds  
from the partnership have been used to improve Mesick facilities.
- 11) K12 Partner Comments: None
- 12) New Business: Question about career fair possibility for HVAM. Discussion about current  
opportunities.
- 13) Adjournment: Motion to adjourn at 10:37 AM by Dir. Workman  
Second by Dir. Simmons  
Approval Unanimous