

**Highpoint Virtual Academy of Michigan**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday, November 18, 2021 @ 9:00 AM**

Board meeting to be held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

**Minutes:**

- 1) Call to Order: 9:00 AM
- 2) Roll Call
  - ☐ Dir. Osborne: Present, In-Person
  - ☐ Dir. Codden: Present, In-Person
  - ☐ Dir. Howell: Present, In-Person
  - ☐ Dir. Workman: Present, In-Person
  - ☐ Dir. Simmons: Present, Zoom
  - ☐ Present: Mary Moorman, Cynthia Corey, Jennifer Charles, Scott Morey

Zoom: Bethany McLean, Tom Graham, Christina Brasil, Jesse Harrison, Julia Zoutendyk, Laura Wiechertjes, Margaret Taylor, Doug McNeil, Ruth Tebeau, Stacy Little, Tim Jalkanen, Todd McIntire
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Agenda for the November 18, 2021 Board Meeting
    - i. Additional or Adjusted Agenda Items: NoneMotion to approve agenda by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous
  - b) Approval of Minutes for the October 21, 2021 Board Meeting  
Motion to approve minutes by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
- 5) Discussion:
  - a) HOS Update to Include:
    - i. High School Presentation by Christina Brasil: Graduation planning underway for in person (virtual will also be available) Auburn Hills, MI at a park.
      1. Student sharing – Dorontae Colley, 13<sup>th</sup> year – started with us in 8<sup>th</sup> grade, will have an Associates Degree upon completion in the spring.
    - ii. Enrollment: Current Enrollment 2839 students
    - iii. Parent Social Media Feedback Survey: 81% affirm interest in sharing personal contact information
- 6) Submission, Discussion, Approval Requested Items:
  - a) Club Handbook Policy: Working with legal regarding updated policy recommendation.  
No Board Action Taken

- b) Pupil Accounting Update/Response: Mary Moorman, Todd McIntire & Doug McNeil shared highlights and proposed action.

No Board Action Taken

- c) Holiday Fundraiser

Motion to approve fundraiser by Dir. Workman

Second by Dir. Howell

Approval Unanimous

- d) Board Meeting Time Discussion - Currently 3<sup>rd</sup> Thursday at 9am. Honor Bank has expressed interest in attending. Time will remain the same.

No Board Action Taken

- i. December meeting may change based on needs for Operations Emergency Plan and possibly action on the pupil accounting manual. Notification will be sent as soon as timeline is known.

- e) Finance

- i. ESSER 3 Breakdown discussion by Mary Moorman due by 12/15

- ii. Presentation of October, 2021 Financials by Jennifer Charles

- 1. K12 recommended payment of 1,188,080.00.

Motion to approve by Dir. Codden

Second by Dir. Howell

Approval Unanimous

- 2. All Non k12 payments 1,665,326.58.

Motion to approve financials as presented by Dir. Workman

Second by Dir. Howell

Approval Unanimous

7) Acknowledgement Items: None

8) Authorizer Comments: None

9) K12 Partner Comments: None

10) New Business: None

11) Adjournment.

Motion to adjourn @ 10:04 by Dir. Workman

Second by Dir. Codden

Approval Unanimous