



**Highpoint Virtual Academy of Michigan**

**MEETING MINUTES**

**Thursday, March 17, 2022 @ 9:00 AM**

Board meeting to be held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

**AGENDA:**

- 1) Call to Order: 9:00 AM
- 2) Roll Call
  - Dir. Osborne: Present, In Person
  - Dir. Codden: Present, In Person
  - Dir. Howell: Absent
  - Dir. Workman: Present, In Person
  - Dir. Simmons: Present, In Person
  - Dir. McMann: Absent
  - Present: Mary Moorman, Jennifer Charles, Kyle Carnes, Cynthia Corey
  - Zoom: Stacy Little, Tim Jalkanen, Tom Graham, Doug McNeil, Christina Brasil, Laurissa Hill, Julia Zoutendyk, Laura Wiechertjes, Margaret Taylor, Kristy Raven, Todd McIntire, Stacy Little, Theresa Holloway
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
  - a) Approval of Agenda for the March 17, 2022 Board Meeting
    - i. Additional or Adjusted Agenda Items:
      1. Motion to approve agenda by Dir. Workman  
Second by Dir. Simmons  
Approval Unanimous
  - b) Approval of Minutes for the February 17, 2022 Board Meeting
    - i. Motion to approve minutes by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
- 5) Discussion:
  - a) HOS Update to Include:
    - i. Graduation announcement shared by Christina Brasil: May 14@ 11am in Auburn Hills
    - ii. Middle School Presentation by Kristy Raven, Science Teacher
    - iii. Enrollment/Re-Registration reviewed by Mary Moorman
    - iv. State Testing: April 11 start, State Superintendent letter shared
- 6) Submission, Discussion, Approval Requested Items:
  - a) Digital Check Procedure

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- i. Motion to approve the digital check procedure by Dir. Codden  
Second by Dir. Workman  
Approval Unanimous
- b) Financial Auditor: Discussion about use of Maner Costerian. Estimated cost coming and official approval next month.
- c) Finance – presented by Jennifer Charles
  - i. Presentation of February, 2022 Financials
    1. Motion to pay the March K12 payment in the amount of \$1,441,991.27 by Dir. Workman  
Second by Dir. Codden  
Approval Unanimous
    2. Motion to approve the February financials in the amount of \$2,100,756.96 by Dir. Workman,  
Second by Dir. Codden  
Approval Unanimous
- 7) Acknowledgement Items: None
- 8) Authorizer Comments: Principal Carnes glad to attend and partner with us.
- 9) K12 Partner Comments: Todd McIntire – Continuing to work on the auditor manual concerns. Also continuing to monitor budget issues and concerns at the state level.
- 10) New Business: None
- 11) Adjournment  
Motion to adjourn at 9:37 AM by Dir. Workman  
Second by Dir. Simmons  
Approval Unanimous