



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy of Michigan
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, January 20, 2022

Meeting Minutes:

1) Call to Order: 9:00 AM

2) Roll Call

- ☐ Dir. Osborne: Present, In-Person
- ☐ Dir. Codden: Present, In-Person
- ☐ Dir. Howell: Present, In-Person
- ☐ Dir. Workman: Present, In-Person
- ☐ Dir. Simmons: Present via Zoom

Present: Mary Moorman, Jennifer Charles, Supt. Hollenbeck, Todd McIntire, Martha McMann

Zoom: Laura Wiechertjes, Margaret Taylor, Ruth Tebeau, Stacy Little, Tim Jalkanen, Tom Graham, Trish Masnovi, Doug McNeil

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None

4) Routine Business:

a) Approval of Agenda for the January 20, 2022 Board Meeting

i. Motion to approve the agenda by Dir. Workman

Second by Dir. Howell

Approval Unanimous

b) Approval of Minutes for the December 13, 2021 Board Meeting

i. Motion to approve minutes by Dir. Codden

Second by Dir. Workman

Approval Unanimous

5) Discussion:

a) HOS Update to Include:

- i. School Board Appreciation Month – Acknowledge and thanks for their service
- ii. FAST Updates: Trish Masnovi presented family engagement activities for students and learning coaches
- iii. Enrollment: 146 staff, 2824 student enrollment
- iv. ESSER Updates
- v. SY22-23 School Calendar: Discussion underway – decisions made based on ISD ruling in February and brought back to our meeting next month.
- vi. Annual Education Report: SY2021 data presented: letter on website, sent to stakeholders

6) Submission, Discussion, Approval Requested Items:

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



- a) Emergency Operations Plan: Presented changes. Approved by Wexford County
Emergency Manager
 - i. Motion to approve the Emergency Plan by Dir. Workman
Second by Dir. Howell
Approval Unanimous
- b) State Testing Budget/Bids: Based on 2128 students grades 3-11 to include site rentals,
travel and equipment: Cost estimated at \$206,760. No action taken.
- c) SY22-23 Cap Discussion: Forecasts will be out in 2-3 week. Decisions to be made next
month.
- d) Finance
 - i. Presentation of December, 2021 Financials by Jennifer Charles
 - 1. Motion to pay K12 \$2,089,556.91 by Dir. Codden,
Second by Dir. Workman
Approval Unanimous
 - 2. Motion to approve December financials in the amount of \$2,381,752.56
by Dir. Workman
Second by Dir. Codden
Approval Unanimous
- 7) Acknowledgement Items: None
- 8) Authorizer Comments: Supt Hollenbeck shared his Authorizer review with MDE is coming up in a
few weeks.
- 9) K12 Partner Comments: Todd McIntire – Update on the pupil accounting manual changes and
ongoing discussions regarding rule changes. 3rd party lawyer has issued a legal opinion on
updates to the manual regarding number of hours a student is engaged versus attendance (the
way it was counted in the past). Doug McNeil will follow up after the meeting with updates.
- 10) New Business: Introduction of Martha McMann as Board candidate.
- 11) Adjournment:
Motion to adjourn at 10:04 AM by Dir. Workman
Second by Dir. Codden
Approval Unanimous