



Highpoint Virtual Academy of Michigan
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 16, 2023 @ 9:00 AM

Board meeting to be held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

Minutes 2/16/23:

- 1) Call to Order: 9:00 AM by Dir. Osborne
- 2) Roll Call
 - Dir. Osborne: Present, In-Person
 - Dir. Codden: Present, In-Person
 - Dir. Workman: Present, In-Person
 - Dir. Simmons: Present, In-Person
 - Dir. McMann: Present, Zoom
 - Present: Mary Moorman, Todd McIntire, Cynthia Corey, Joe Hollenbeck
 - Zoom: Trish Masnovi, Brittany Mellendorf, Doug McNeil, Laura Wiechertjes, Stacy Little, Jennifer Charles, Tim Jalkanen, Sarah Martin, Tom Graham, Jon Robinson, Christina Brasil, Julia Zoutendyk, Bethany McLean
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - a) Approval of Agenda for the February 16, 2023 Board Meeting
 - i. Additional or Adjusted Agenda Items: Request to move Legislative Update to HOS update.
Motion to approve agenda with correction by Dir. Workman.
Second by Dir. Simmons
Approval Unanimous
 - b) Approval of Minutes for the December 15, 2022 Board Meeting
 - i. Motion to approve the minutes as presented by Dir. Codden.
Second by Dir. Workman
Approval Unanimous
- 5) Discussion:
 - a) HOS Update to Include:
 - i. Parents in Action Committee (PIAC) and Fundraiser, shared by Sarah Martin – Little Caesar’s fundraiser Mar 3 to Apr 2.
Motion to approve the fundraiser by Dir. Codden
Second by Dir. Workman
Approval Unanimous
 - ii. Legislative Update: Updates regarding the Governor’s proposed budget. Comments by Jon Robinson, Todd McIntire and Doug McNeil.
 - iii. Enrollment and Re-Registration: Enrollment numbers reviewed.
 - iv. Grow Your Own Grant: \$380,000 was requested to expand licensing of teaching staff based on teacher/staff interest survey and programs offering licensure shared.
 - v. Benchmark Growth Scores: 98B STAR Growth benchmark progress reported.
 1. ESSER 3 Return to Learn, Spending Plan and Budget items reviewed as related to supporting learning loss.

Minutes of all board meetings are available after approval by the board at:

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250 Washington Avenue
Grand Haven, Michigan 49417



- vi. Testing Expenses reviewed.
- 6) Submission, Discussion, Approval Requested Items:
 - a) SY23-24 Academic Calendar reviewed.
 - i. Motion to approve the calendar for 23-24 school year by Dir. Workman.
Second by Dir. Simmons
Approval Unanimous
 - b) Stride Tutoring: Program and cost reviewed.
 - i. Motion to approve Stride Tutoring by Dir. Simmons.
Second by Dir. Workman
Approval Unanimous
 - c) Pitney Bowes Contract: Upgraded device and plan reviewed.
 - i. Motion to approve Pitney Bowes contract by Dir. Codden.
Second by Dir. Workman
Approval Unanimous
 - d) Parchment Transcript Service: Program and agreement reviewed.
 - i. Motion to approve the Parchment Transcript Service by Dir. Workman.
Second by Dir. Codden
Approval Unanimous
 - e) June Meeting Date – Request to adjust June meeting date to 6/22/23 for better year-end financial reporting.
 - i. Motion to move the June board date to 6/22/23 by Dir. Simmons.
Second by Dir. Codden
Approval Unanimous
 - f) Proposed State Budget Funding Cut – see above.
 - g) Enrollment Cap: Updated Cap Presented by Grade Levels
 - i. Motion to approve the proposed cap as presented at 3350 by Dir. Codden.
Second by Dir. Workman
Approval Unanimous
 - ii. Discussion of cap for SY23-24. No action taken.
- 7) Finance
 - a) Presentation of January 2023 Financials by Jennifer Charles
 - i. Motion to approve payments in the amount of \$4,100,656.37 to K12 by Dir. Workman.
Second by Dir. Simmons
Approval Unanimous
 - ii. Motion to approve January expenses in the amount of \$237,840.73 by Dir. Codden.
Second by Dir. Simmons
Approval Unanimous
 - iii. Motion to approve the February financials as presented by Dir. Codden.
Second by Dir. Workman
Approval Unanimous
- 8) Acknowledgement Items – Thank you to Board for their service and recognition of staff comments and slides that were shared in Board appreciation month.

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- 9) Authorizer Comments: Supt. Hollenbeck not returning SY23/24 and will share needed information with the next Superintendent.
- 10) K12 Partner Comments: Todd McIntire – this year’s event for Board members will be Oct 25-27.
- 11) New Business: None
- 12) Adjournment: Motion to adjourn at 10:36 AM by Dir. Simmons.
Second by Dir. Workman
Approval Unanimous

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