

Highpoint Virtual Academy of Michigan
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, August 18, 2022 @ 8:00 AM
Board meeting to be held at: HVAM Office: 210 E. Mesick Ave. Mesick, MI 49668

Meeting Minutes:

- 1) Call to Order: 8 A.M. by Director Osborne
- 2) Roll Call
 - Dir. Osborne: Present, In Person
 - Dir. Codden: Present, In Person
 - Dir. Workman: Present, In Person
 - Dir. Simmons: Present, In Person
 - Dir. McMann: Present, In Person
 - In Person: Randy Brewer, Mary Moorman, Cynthia Corey, Todd McIntire, Kayla Russell
 - Zoom: Jennifer Charles, Tom Graham, Christina Brasil, Stacy Little
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - a) Approval of Agenda for the August 18, 2022 Board Meeting
 - i. Additional or Adjusted Agenda Items: None
Motion to approve as presented by Dir. Workman
Second by Dir. McMann
Approval Unanimous
 - b) Approval of Minutes for the June 23, 2022 Board Meeting
 - i. Motion to approve as presented by Dir. Codden
Second by Dir. Workman
Approval Unanimous
 - c) Approval of Minutes for the June 23, 2022 Budget Hearing
 - i. Motion to approve as presented by Dir. Codden
Second by Dir. McMann
Approval Unanimous
- 5) Discussion:
 - a) HOS Update to Include:
 - i. Bank Introduction: Kayla Russell, Manager of the Buckley branch of Honor Bank
 - ii. Board/Partner Summit: Comments from Director Osborne, Cynthia Corey & Todd McIntire
 - iii. Middle School Advanced Learner Program: Presented by Stacy Little, MS Principal
 - iv. Enrollment: 2380 students enrolled
- 6) Submission, Discussion, Approval Requested Items:
 - a) Board Treasurer Position: Review of auditor insight of no conflict.
 - i. Motion to appoint Martha McMann as Treasurer by Dir. Simmons
Second by Dir. Workman
Approval Unanimous

- b) Parent/Student Handbook Revisions: Additions from the pupil accounting manual, National Charter Institute policy, and recommendations per our internal annual audit.
 - i. Motion to approve revisions as presented by Dir. Workman
Second by Dir. Simmons
Approval Unanimous
- c) Comm-Core Phone Agreement
 - i. Motion to approve the service agreement by Dir. Codden
Second by Dir. McMann
Approval Unanimous
- d) 98B Goal Setting: Reviewed by Mary Moorman
 - i. Motion to approve the goals as presented by Dir. Codden
Second by Dir. Workman
Approval Unanimous
- e) Finance presented by Jennifer Charles
 - i. Presentation of July and August, 2022 Financials
 - 1. Motion to pay July K12 expenses of \$2,166,841.40 by Dir. McMann
Second by Dir. Simmons
Approval Unanimous
 - 2. Motion to pay August K12 expenses of \$502,660.00 by Dir. Codden
Second by Dir. Workman
Approval Unanimous
 - 3. Motion to approve July invoices in the amount of \$209,676.34 by Dir. Codden
Second by Dir. Workman
Approval Unanimous
- 7) Acknowledgement Items: None
- 8) Authorizer Comments: None
- 9) K12 Partner Comments shared by Todd McIntire: Fund Balance suggestions, Partner Summit, State budget has been approved, and language has been updated in the state law to prevent removing funding from end of year hour audit.
- 10) New Business: None
- 11) Adjournment
 - a) Motion to adjourn at 8:48 A.M. by Dir. Codden
Second by Dir. Workman
Approval Unanimous