



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy of Michigan

REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS

Thursday, May 20, 2021 @ 3:00 PM

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

1) Call to Order

2) Roll Call

- ☐ Dir. Osborne, In Person
- ☐ Dir. Codden, In Person
- ☐ Dir. Howell, In Person
- ☐ Dir. Workman, In Person
- ☐ Dir. Simmons, In Person

Additional In Person: Mary Moorman, Cynthia Corey

Zoom: Tim Jalkanen, Laura Wiechertjes, Stacy Little, Beth Perry, Scott Akom,

Bethany McLean, Todd McIntire, Nancy Tuckey, Laurissa Hill, Doug McNeil

3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual):

None

4) Routine Business:

a) Approval of Agenda for the May 20, 2021 Board Meeting

Motion to approve the agenda by Dir. Workman

Second by Dir. Codden

Approval Unanimous

i. Additional or Adjusted Agenda Items: None

b) Approval of Minutes from the April 15, 2021 Board Meeting.

Motion to approve the minutes by Dir. Codden

Second by Dir. Simmons

Approval Unanimous

5) Discussion:

a) Head of School Report to include:

i. Graduation Information shared including the 4 valedictorian/salutatorian candidates. Invitation to come via email.

ii. Enrollment/Re-Registration update – currently 1425 – goal is 3000 & budget is based on 3000.

iii. School Improvement Goals and SY2122 Discussion

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



iv. Verizon MiFi Update: No overage charges will occur

6) Submission, Discussion, Approval Requested Items:

- a) Renewal Charter Contract: Recommended approval with a few minor tweaks. New articles of incorporation and bylaws that will require signatures. Extension of K12 Management Agreement (ESPA) will need to occur soon, probably next week.

Motion for resolution to approve the charter contract and schedules subject to final edification by legal counsel made by Dir. Codden.

Second by Dir. Workman

Approval Unanimous

Motion for approval of the Restated Articles of Incorporation and Bylaws subject to final edification by legal counsel by Dir. Workman

Second by Dir. Howell

Approval Unanimous

- b) Lease Agreement: 5 year renewal, 4 classrooms, rental rate \$1650/mo.

Motion for resolution to approve the lease as written by Dir. Workman

Second by Dir. Codden

Approval Unanimous

- c) Board Member Term Renewals: Acknowledgement that Chris Codden approved for 3 years to June 2024 at Mesick board meeting. Rhonda Workman approved for 2 years to June 2023 at Mesick board meeting.

- d) SY2122 Course List – Provided list of changes in the notes.

Motion to approve the 2021-22 school course list by Dir. Codden

Second by Dir. Workman

Approval Unanimous

- e) STAR Assessment- Recommendation for new school assessment tool

Motion to approve the STAR assessment by Dir. Simmons

Second by Dir. Codden

Approval Unanimous

- f) Teacher Evaluation System – Danielson

Motion to approve the change to Danielson Teacher Evaluation by Dir. Workman

Second by Dir. Howell

Approval Unanimous

- g) Board Meeting Schedule Discussed

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417



Motion to change the Board meeting time to 9am (instead of 3pm) remaining on the third Thursday by Dir. Codden

Second by Dir. Workman

Approval Unanimous

h) Presentation for Approval of Financial Reports by Beth Perry

i. Presentation of Budget FY22 Draft

ii. Presentation of April, 2021 Financials

Motion to approve the K12 Invoices of \$1,422,467.82 by Dir. Codden

Second by Dir. Workman

Approval Unanimous

iii. Motion to approve the financials as presented by Dir. Workman

Second by Dir. Simmons

Approval Unanimous

7) Acknowledgement Items: None

8) Authorizer Comments: Mr Akom acknowledging the opportunity to continue the relationship with Highpoint for five more years. Dir Osborne also wished Mr Akom well as he moves to a new role.

9) K12 Partner Comments: Todd McIntire acknowledged the work that had to take place for reauthorization and the growth that has occurred over the past five years.

10) New Business - None

11) Adjournment – Motion to adjourn 4.12pm by Dir. Osborne, Second by Dir. Workman.

Approval Unanimous

Minutes of all board meetings are available after approval by the board at:

Highpoint Virtual Academy of Michigan

Attn: Board Secretary

c/o Douglas J. McNeil

Saunders Winter McNeil, PLLC

250 Washington Avenue

Grand Haven, Michigan 49417